

Traveler Information Form

Please submit the form to the secure Box link in the email or email the form to sophia.lee@yale.edu.

If you are **not a US citizen or permanent resident**, please attach a **copy of your passport information page**.

Personal Information	
First name (as in passport)	
Middle name (as in passport)	
Last name (as in passport)	
Institutional title and affiliation	
Preferred name, title, pronouns for publicity purposes	
Gender (as in passport)	
Email	
Cell phone	
Date of birth	
Dietary restrictions/preference	
Passport Information	
<i>If you are not a US citizen or permanent resident, OR are traveling Internationally, please complete below.</i>	
Passport Country	
Passport Number	
Passport Expiration Date	
Visa type	

Travel Information	
<i>We will book your roundtrip travel (airfare and/or ground transportation) and hotel. Please indicate your travel preferences.</i>	
Preferred departure airport/train station	
Preferred departure date & time	
Preferred return airport/train station	
Preferred return date & time	
Seat Preference (aisle, window)	
Airline Preference	
Frequent Flyer number	
TSA precheck	
Car service pick up time & location (if not airport)	
Car service drop off time & location (if not airport)	
Hotel Information	
Check in Date in New Haven	
Check out Date in Haven	
Room preference (e.g. one king , two separate beds, etc.)	
Notes or Other Special Requests	